

# Interallied Confederation of Reserve Non-commissioned Officers



## **STATUTES**

# Statutes of CISOR

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## **I. OBJECTIVES AND COMPOSITION**

### **Article 1 Denomination**

**- CONFEDERATION INTERALLIEE DES SOUS-OFFICIERS DE RESERVE**

**- INTERALLIED CONFEDERATION OF RESERVE NON-COMMISSIONED OFFICERS**

The name « Confédération Interalliée des Sous-Officiers de Réserve » (in English « Interallied Confederation of Reserve Non-Commissioned Officers ») cannot possibly be changed or modified.

The CISOR acronym will be placed on all documents concerning the association. The denomination Interallied Confederation of Reserve non-commissioned Officers will be translated into the native language of all the member countries for reproduction on all documents, insignias and emblems specific to them. In the following articles, the denomination is replaced by the international abbreviation CISOR.

#### Article 1.1 - History

The association was founded on 1 June 1963 in Toulon, France at the initiative of France. The founding Members were the national associations of France, Belgium, the Federal Republic of Germany, Switzerland and Luxembourg. This association changed its name in Toulon, under the French Presidency, the 22 February 2013 with the unanimously agreement of the 12 member countries. The new name is Interallied Confederation of Reserve Non-commissioned Officers. Its duration is unlimited.

Its registered office is the registered office of the national association that assumes the presidency.

#### Article 1.2 – Emblem

The CISOR emblem is described in the internal regulations.

## **Article 2 Objectives**

In concert with the civil and military authorities, CISOR participates in the construction of a system of defence that will safeguard freedom.

The fundamental aim of CISOR is to guarantee NCO's position while gratifying their merits.

- CISOR encourages the improvement of military theory and practice of all its members in order to maintain and durably develop the spirit of defence and security.
- CISOR contributes to the maintenance of traditional values by regularly honouring the memory of those who have sacrificed their lives in defending these values.
- CISOR would use his knowledge relating to reserve forces in each member country to make improvements or innovations in the organization, administration, training and social situation of the reserve forces and mainly for NCOs reserve.
- CISOR is open to any relationship and/or collaboration with other interallied or international organization.

CISOR puts into use all the means at its disposal to disseminate a positive image of the reserve non-commissioned officer. Notably, it can decide to publish books, periodicals, films, etc., designed to inform the public. In addition and in accordance with the methods stipulated in the internal regulations, CISOR organises each year on an alternating basis the following events:

- A congress of prestige allowing for friendly exchange between the member national associations that make up CISOR; this is held on even years.
- Military Days organised in the form of competitions, designed to develop the military and sports knowledge of its members; these are held on odd years.

As often as possible, the national associations will invite each other to their congresses, competitions, exchange meetings, etc.

## **Article 3 Neutrality**

CISOR forbids in the most absolute sense the taking of positions relative to political, religious or personal issues.

In parallel, its members forbid any criticism or polemic regarding the governmental or military authorities of any of the member nations.

#### **Article 4 - Composition of CISOR**

CISOR is composed of associations of reserve non-commissioned officers from each of the member nations, with the strict rule that only one association per nation is allowed membership.

These associations must be accredited by the Central Committee and must conform to the present statutes and internal regulations.

To become accredited, an association must be national in vocation and must pursue within its host country the same objectives as those pursued by the associations that are already members and which are stipulated in Article 2 of the present statutes.

An individual membership cannot be accepted.

Each member association is constituted in accordance with the laws in application in its country; it will provide to the CISOR Central Committee a copy of its statutes and its internal regulations.

Each association will provide to the Central Committee via the Commission on legal affairs and protocol a certificate of accreditation from the minister of defence or the head of the armed forces on the associations quality as a representative in his country.

#### **Article 5 - The presidency of CISOR**

The presidency of CISOR is a rotating post held for two consecutive years by each of the associations representing the member nations.

The rotation of the presidency is handled, if necessary, in alphabetical order using the French names for each nation.

The president of the national association assuming the presidency of CISOR shall rightfully become the president of CISOR, with the authority to delegate.

In the event of the replacement of a national president who is holding the office of president of CISOR, the new national president can choose to become the president of CISOR or he can delegate this function to a reserve non-commissioned officer who is a member of his national association.

The Central Committee takes note of this designation and confirms the new president in his function.

#### **Article 6 - Removal**

Membership in CISOR is rescinded:

- By the resignation of the member national association, with the resignation based on a declaration of intention issued by the members of the association.
- By the stated removal for serious motives, in particular the refusal to contribute to the functioning of CISOR, by the Central Committee with a two-thirds majority of votes of the vice-presidents or delegates present or represented.

No association membership can be revoked before its directors, representatives or officials have been invited to provide explanations to the Central Committee.

### **Article 7 - Dues**

Each member association pays annual dues, the amount of which is set each year by the Central Committee, in accordance with the modalities stipulated in the internal regulations to allow CISOR to accomplish its tasks.

In the event of the resignation or the revoking of an association membership during the course of a year, the full amount of dues for the year remains due.

### **Article 8 - Fiscal results**

The fiscal period is two years and coincides with the duration of the mandate of the presidency. After review by two accounting authorities designated by the nation that is assuming the presidency, the results are communicated to the Central Committee for approval at the end of the mandate. Any deficit in the accounts, if there is one, is assumed by the association that is relinquishing the presidency; any profit, if there is one, is passed along to the association that is next in line to assume the presidency.

## **II. ADMINISTRATION**

### **Article 9 - General organisation**

The administrative and executive bodies of CISOR are:

- The Central Committee, which constitutes the general meeting and is the upper body of CISOR,
- The Central Office, which is the executive and administrative body of CISOR,
- The Technical Committee, which is responsible for military issues,
- The Legal Commission, in charge for the legal affairs, protocol, security and international relations.

## **Article 10 - The Central Committee**

The Central Committee hears and approves the reports on activities presented at the end of the mandate by the president and the members of the Central Office.  
It sets the amount in euros for the annual dues and determines the overall policies of CISOR.

It deliberates and renders decisions on all the questions on the agenda at its meetings and, with the accord of the majority of presidents of the affiliated nations, it can debate other subjects not on the agenda.

### **Article 10.1 Meetings of the Central Committee**

The Central Committee meets at least two times per year at the convocation of the current president. In addition, it can hold an extraordinary meeting at the request of two-thirds of the member nations.

The president presents the agenda.

The Office of the Central Committee is made up of:

- The current president of CISOR,
- The secretary general,
- The treasurer general,
- The technical delegate.

Each delegation from a member national association is made up of a delegation leader (who is a vice-president of CISOR, the national president of his association or his accredited representative), the national secretary, the national treasurer and the technical delegate or their accredited representatives.

They must all be non-commissioned officers, otherwise they cannot participate in the debates.

For the deliberations to be valid, the Central Committee must have at least two-thirds of the member associations present.

### **Article 10.2 - Voting**

- Each president of a national association is given a single vote, independent of the number of delegates in his association, for the votes relating to the administration and work of CISOR.
- The voting is usually performed openly with the raising of hands, but a delegation leader can request that voting is performed by secret ballot.
- The national associations with a valid excuse can make known in writing their vote on the various resolutions provided in the agenda. This opinion is mentioned in the official minutes.
- Salaried personnel of the member associations can be authorised to follow the debates (without being able to participate or to interrupt the proceedings).

### **Article 10.3 - The official minutes**

The official minutes of the meeting are drafted by the secretary general in the language of the CISOR president, who signs them.

The official minutes are sent to the member national associations, at the latest three months after the meeting, in the official languages of CISOR.

The minutes are approved at the following meeting.

## **Article 11 - Central Office of the presidency**

### Article 11.1 Composition

The Central Office of the presidency is made up of:

- The president of the national association that is assuming the presidency, or his accredited replacement.
- The secretary general
- The treasurer general
- The technical delegate
- The mission officials that the president can call upon in relation to the specific needs and circumstances.

The secretary general and the treasurer general are both entrusted with the implementation of the decisions taken by the Central Committee and the follow-up of the finances of CISOR. The technical delegate is responsible for the organisation of military sports competitions. All the members of the Central Office mentioned above must be reserve non-commissioned officers.

They are chosen from within the national association that is assuming the presidency of CISOR.

### Article 11.2 Powers and functions

The Central Office assumes the totality of the management of current affairs and executes the decisions of the Central Committee.

It meets at regular intervals at the request and upon the convocation of the president of CISOR.

## **Article 12 - Role and powers of the president of CISOR**

The president represents CISOR in all acts of civil life and in relation with the military authorities. It orders expenditures in co-operation with the secretary general and the treasurer general and can delegate to a vice-president under the terms set out by the internal regulations.

In case of representation before the law, the president can only be represented by a representative acting by virtue of special proxy.

## **Article 13 - The Technical Committee**

The Technical Committee is charged with the organisation of Military Days and other CISOR events of a military nature.

In accordance with the methods stipulated in the internal regulations, the Technical Committee gathers together the technical delegates from the member national associations of CISOR.

It is always presided over by the technical delegate of the national association that is assuming the CISOR presidency. It meets upon the request of the CISOR president.



## **Article 14 - Role and powers of the honorary president of CISOR**

An honorary president can participate at Central Committee meetings in the capacity of a consultant.

## **Article 15 - Management - acquisition - alienation**

Decisions relating to the acquisition or alienation of property can only be taken in accordance with the laws governing associations that are in application at the place where the property is located.

## **Article 16 - Affiliation - approvals**

National associations wishing to become members of CISOR must send a request to the president, who informs the Central Committee.

The CISOR Central Committee makes a decision on the admission in accordance with the present statutes and the internal regulations.

The admission is announced by a majority of two thirds of the member national associations.

Once admitted, the association is given all the rights, privileges and obligations accruing to CISOR member associations as stated in the statutes and regulations.

The Central Committee can admit a national association as an observer member, under the conditions indicated in Article 17 of the statutes.

The Central Committee can admit a national association as a Guest-Nation, under the conditions indicated in Article 18 of the statutes.

## **Article 17 - Rights and Obligations of an observer member**

The Central Committee can admit a national association of reserve non-commissioned officers as an observer member.

### Article 17.1

This admission is possible:

- if there is perfect agreement between the candidate association and the CISOR statutes and regulations,
- on the basis of a proposal from the president and the decision of the Central Committee on the basis of a simple majority vote, following the recommendations of the Legal Commission.
- if the candidate association believes it would not be able to immediately fulfil the obligations of the present statutes as a full member.

## Article 17.2

The statute of observer member is attributed for two years, with the possibility of renewal for subsequent two-year periods on the basis of a proposal from the Legal Commission.

In the meetings of the central committee an observer association participates with advisory voice, however without right to vote.

In the meetings of the individual commissions an observer association participates with advisory voice however without right to vote.

The official delegation of an observer association can only include a maximum of the head of the delegation assisted by one person of his choice.

An observer association is not authorised to organise official CISOR congresses or competitions for Military Days. On the other hand, for informational purposes and with the accord of the Central Committee, it can participate in the competitions of the Military Days. The number of competitors and the procedures for participation are determined by the Central Committee following the recommendations of the Technical Committee.

An observer association has the right to be present at the congresses.

The association representing an observer country shall pay dues equal to 50% of those paid by a member country. These dues must be paid within three months of the admission decision announced by the Central Committee.

An association having observer's status will be able to be accepted as member in whole part only from instant or it will be capable of taking the presidency of CISOR and organizing competitions.

## **Article 18 - Rights and Obligations of a Guest-Nation**

The Central Committee can admit a national association of reserve non-commissioned officers as a Guest-Nation.

### Article 18.1

This admission is possible:

- on the basis of a proposal from the president and the decision of the Central Committee on the basis of a simple majority vote, following the recommendations of the Legal Commission.
- if there is relative agreement between the candidate association and the CISOR statutes and regulations,

### Article 18.2

The statute of Guest-Nation is attributed for two years, with the possibility of renewal for subsequent two-year periods on the basis of a proposal from the Legal Commission.

In the meetings of the central committee a guest nation participates with advisory voice, however without right to vote.

In the meetings of the individual commissions a guest nation status participates with advisory voice, however without right to vote.

The official delegation of a Guest-Nation association can only include a maximum of the head of the delegation assisted by one persons of his choice for his support.

A Guest-Nation association is not authorised to organise official CISOR congresses or competitions for Military Days. On the other hand it can participate in the competitions of the Military Days. The number of competitors and the procedures for participation are determined by the Technical Committee.

A Guest-Nation association has the right to be present at the congresses.

The association representing a Guest-Nation country shall pay dues equal to 50% of those paid by a member country. These dues must be paid within three months of the admission decision announced by the Central Committee.

### **Article 19 – Free exercise of functions**

All the attributions and powers mentioned in the present statutes shall be exercised free of charge and may not be the subject of any remuneration.

The member national associations shall bear the costs relating to CISOR for all their representatives, including the honorary president and any other honorary members.

### **Article 20 - Resources of CISOR**

The resources of CISOR are composed of:

- the revenue from its capital assets
- membership dues and subscriptions
- subsidies received from public authorities
- from any earnings from the various events organised
- from remuneration for services rendered.

### **Article 21 - Accounting**

Financial accounts shall be kept so as to produce at the end of a term:

- an operating account
- the results for the fiscal period corresponding to the term that has just expired
- the annual statements.

### **III. MODIFICATION OF STATUTES AND THE DISSOLUTION OF CISOR.**

#### **Article 22 - Modification of statutes.**

The statutes may only be modified upon the written request of an association, addressed to the president of CISOR.

If deemed necessary, the Central Committee may undertake a total or partial revision of the statutes.

To be valid, any total or partial revision of the statutes, as well as any modification, must be adopted by a 2/3 majority of the votes of the affiliated associations.

The Legal Commission is charged with developing or adapting the draft proposal.

The draft proposal must be given to the associations at least one (1) month before the Central Committee meeting at which it is to be deliberated.

The decisions taken are immediately applicable.

#### **Article 23 - Dissolution**

The dissolution of CISOR may only occur upon the unanimous vote of the Central Committee, convened specially for that purpose.

In the event of dissolution, the Central Committee shall designate one or more commissions charged with liquidating the assets and transmitting the positive balance to an association having the same objectives as CISOR.

#### **Article 24 - Internal regulations**

The CISOR statutes shall be complemented by rules adopted by the Central Committee according to the same procedures as those for the statutes.

#### **Article 25 - Basic rules**

Basic rules adopted by the Central Committee shall set forth the rules pertaining to the organisation and conduct of the Military Days competitions.

### **Article 26 - Implementation of new statutes**

The present statutes cancel and replace the preceding statutes. They shall take effect immediately following their approval by the Central Committee.

The association assuming the presidency, the president and his office, appointed according to the preceding statutes, shall pursue their offices until the end of their terms.

### **Article 27 - Languages**

CISOR has two official languages:

- French
- English

Each national association shall express itself in one of the two official languages. The present statutes shall be translated into these two languages. In the event of translation difficulties or discrepancies, the text drafted in the French language shall be the valid one.

It shall fall to the national association assuming the CISOR presidency to arrange for translations into the French and English languages.

### **Article 28 - Archives**

Each nation shall keep the archives of its presidency at the registered office of its national association.

## Statutes of CISOR



### Article 29 - Honorary titles and merit awards of CISOR

Honorary titles and merit awards of CISOR shall be attributed according to the procedures defined in the internal regulations.

The present statutes, which include 14 pages, have been modified at the plenary session of the Central Committee on **19 October 2013, in Toulouse (France)**.

CISOR- Président		
CISOR- Secretary General		
VP Germany		
VP Austria		
VP Belgium		
VP Denmark		
VP Spain		
VP Finland		
VP France		
VP Italy		
VP Luxembourg		
VP Poland		
VP Slovenia		
VP Switzerland		